



Nursing Reinstatement Application

Wallace State Community College – Department of Nursing Education

- Spring 2025 - Math exam will be January 6, 2025, at 8:00 AM in CNS Room 332
- Summer 2025 - Math exam will be May 22, 2025, at 8:00 AM in CNS Room 332
- Fall 2025 – Math exam will be August, 2025, at 8:00 AM in CNS Room 332

Upon reinstatement all nursing students are required to have a drug screening and a background check. Drug Policy and Background Check Policy are available for viewing online at www.wallacestate.edu/nursing.

Submit the reinstatement application:

- Fall Reinstatement - June 15 through July 15
- Spring Reinstatement - October 15 through November 15
- Summer Reinstatement - March 15 through April 15

All information must be included for this application packet to be complete. Any piece of missing documentation will result in the application not being considered for admission. Information will not be accepted via email or fax - it must be delivered in person or via mail by the deadline date.

1. Students seeking re-entry into nursing courses should submit the application by the posted deadline; the exception being students who non-progress in a course will indicate re-entry status by attending the non-progression meeting at the end of the current semester; NP meeting date will be posted via Canvas. Current program admission requirements apply, i.e., Math 100 (Intermediate College Algebra for RN).
2. Please mail entire signed application (pages 1 and 2) along with hard copies of all updated transcripts from other colleges to the nursing department. Also, please be sure to include a regularly monitored email address on the application prior to submission. Mail Application to: Nursing Program (Box 58) • Wallace State Community College • P. O. Box 2000 • Hanceville, AL 35077-2000
3. Retain copies of your application packet for your reference. If you reapply in the future, information will not be released from previous application packet.
4. Refer to Reinstatement to Program tab at www.wallacestate.edu/nursing website for instructions pertaining to lab practice, Level I and Level II Math Validation Practice Packets and other important reinstatement materials.
5. The math validation will be based on material essential to the level at which you exited the program. For example, students seeking reinstatement to NUR 113, 114 or 115 should emphasize basic math while students seeking reinstatement to NUR 211, or 221 should emphasize basic math plus higher-level math. You are expected to pass the exam with a minimum of 90% accuracy on the first attempt. Students who pass the math validation at the required level will proceed to skills validation the same day. The final decision for reinstatement will be determined after the number of current students who are progressing is identified.
6. Upon reinstatement, students must upload to CastleBranch, if they have or are about to expire, updated physical information including new TB skin test, background check, American Heart Association Health Care Provider or Professional Rescuer CPR (no online certificates), and proof of health insurance in order to complete the reinstatement process. Specific questions concerning previous CastleBranch information should be directed to castlebranch@wallacestate.edu Drug screening will be assigned by the Department of Nursing Education at a date to be determined.
7. You will be authorized to register for nursing courses when cleared by the nursing department after evaluation of all physical information and paperwork. Please email rachel.kreps@wallacestate.edu if you have specific questions related to registration.

Please do not register for any Nursing courses until you successfully complete the math and skills validation exam and final clearance to register for class is given by Nursing.

↑ Initial Here

I understand that I must successfully complete the validation process to be considered for reinstatement and that reinstatement is solely dependent upon space availability. By signing below I acknowledge that I have read the above instructions and will abide by them during the reinstatement process.

Student #

Student Name

Student Signature

Date

It is the policy of Wallace State Community College, a postsecondary institution under the control of the Alabama Community College System Board of Trustees, that no person shall, on the grounds of race, color, sex, religion, national origin, disability, age, or sexual orientation be excluded from participation in, be denied benefit of, or be subjected to discrimination under any program, activity or employment. The College will not retaliate against any person because they have engaged in a protected activity opposing the College or because they have made a complaint, testified, assisted, or participated in any manner in an investigation, proceeding or hearing alleging discrimination on a basis specified above.



Email Page 1 and 2 of the Completed Application to: rachel.kreps@wallacestate.edu

Date Student A#
Full Name Last Name First Name Middle Name Maiden Name
Street Address
City State Zip
Preferred Email
Cell Phone Home Phone Work Phone

Date of initial admission to WSCC nursing program Current NUR GPA
WSCC Cumulative GPA:

Plan to reinstate to: Course # Fall Spring Summer Year 2025 2026

Table with 3 columns: Course, Grade, Semester/Year. Rows include MTH 100 or Higher, BIO 201, BIO 202, BIO 220, ENG 100, HUM, PSY 210, SPH.

Table with 3 columns: Course, Grade, Semester/Year. Rows include NUR 112, NUR 113, NUR 114, NUR 115, NUR 209, NUR 211, NUR 221.

Non-Progressions (NP) or Withdrawals (WD): First NP/WD: 1st 2nd

What problems did you encounter with your academic studies? Check all that apply)

- Ability to perform lab procedures
Ability to understand course material
Ability to understand instructor
Level of math skills required for classes
Level of reading skills required for classes
Not enough time devoted to studying
Class schedule
Classes too difficult
Difficulty with testing
Teacher conflict
Time constraints
Took hybrid class(es)
Housing issues
Missed too many class and or clinical days
Missed too many quizzes or exams
Change in health status
Child care arrangements
Employment responsibilities
Family crises (death, divorce)
Financial issues
Medical issues with self or family member
Moved
Personal or family issues
Transportation issues
Work Conflict
Other

Non-progression issue:

Activities to enhance learning:

Plan for re-entry:

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Student Signature Date Faculty Signature Date